

Student Online Application Terms and Conditions

By clicking “I agree to the terms and conditions” at [Student Online Application](#) webpage, you agree to all the following *Privacy Notice, Policies, Procedures, Terms and Conditions*. Please read carefully before proceeding your online application.

Privacy Notice:

Under the *Data Provision Requirements 2012*, Origin Institute is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by Origin Institute for statistical, regulatory and research purposes. Origin Institute may disclose your personal information for these purposes to third parties, including:

- School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer – if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing statements of attainment or qualification, and populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including programme administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER’s website at www.ncver.edu.au).

Refund Policy:

Details of the [Origin Institute Fees and Charges/Refund Policy](#) can be found in the [Fee Administration and Refund Policy](#), [Student Handbook](#) and Origin Institute website at www.origin.edu.au.

Terms and Conditions:

- I consent to the collection, use and disclosure of my personal information in accordance with the *Privacy Notice* above. I also acknowledge that I have read and understand Origin Institute's Privacy Policy, agree to abide by [Origin Institute's Policies and Procedures](#) and the rules and regulations during my enrolment. Origin Institute's Policies and Procedures are made available to me on www.origin.edu.au.
- I confirm that the information will be provided in this online application is true and correct.
- I am aware that the classes may not be conducted if there are insufficient numbers of students enrolled.
- I have had the [Student Handbook](#) made available to me: <https://www.origin.edu.au/student-policies>.
- I am aware of my rights under the VET Quality Framework, including my rights to appeal, complain and receive refunds. [Complaints and Appeals Policy](#) and [Fee and Refund Policy](#) are available to me: <https://www.origin.edu.au/student-policies>.
- I confirm that I have received information regarding the Recognition of Prior Learning (RPL) and Credit Transfer as described in the [Student Handbook](#), and what is required to achieve Recognition of Prior Learning (RPL) and Credit Transfer for unit/s of the training qualification.
- I understand that I have the opportunity to participate in the Recognition of Prior Learning (RPL) and Credit Transfer process if I choose to do so and must do so prior to commencement.
- I have acknowledged what fees and charges applicable to this enrolment. The course fee information is made available to me on www.origin.edu.au.
- I am aware that this enrolment will not be accepted until a full determination has been made that all eligibility criteria has been met and all required identification provided. The date of acceptance will be considered the enrolment date and I will be provided with a Confirmation of this enrolment via email or text.
- I understand all the above and wish to apply for enrolment in the above course with Origin Institute (RTO ID: 45276). I have read and understand the entry and course requirements and other course information on the [Origin Institute website](#). I have read the Origin Institute [Student Handbook](#) including [Fee and Refund Policy](#), and [other policies and procedures](#) prior to this online application.